



DATE

Your application and request were received on **DATE** with a request of **\$REQUEST**. The Lee County ARPA Committee, Lee County Finance Committee, and Lee County Board have reviewed your application and awarded **AGENCY NAME/TAX ID#** an award of **AWARD AMOUNT** of Lee County's Federal funds awarded through American Rescue Plan Act-State & Local Fiscal Recovery Funds for Small Businesses/Tourism/Travel Industry. \$500,000.00 of Lee County's Federal American Rescue Plan Act-State & Local Fiscal Recovery funds were made available for Small Business/Travel/Tourism Industry allowing a funding maximum of \$20,000.00 per agency.

The Eligibility Guidelines for this program are as follows:

1. Small Business/Tourism/Travel/Hospitality must be located within Lee County.
2. Business employs up to 25 employees.
3. Entity must have existed in business as of March 16, 2020 and is still open to date.
4. Costs incurred and obligated between the dates of March 3, 2021 to December 31, 2024. Project must be completed, and funds fully expended by December 31, 2026.
5. Must be a business in the highly impacted industries of Tourism, Hotel/Motel Industry, Child Care Industry, Restaurant, Bar, Tavern, Event venue, Performing Arts, Music or Movie/Theatre venue, Indoor Recreation, Health & Fitness Center, Retail
6. Businesses who demonstrate significant COVID19 expenses or disruptions in business

All terms and conditions of the award are listed below.

1. Funds are eligible to be expended during the time period of March 3, 2021 to December 31, 2026. If all funds are not expended prior to December 31, 2024, they must be obligated to a specific use/project by that date. Project must be completed, and all funds fully expended by December 31, 2026. If all awarded funds are not expended during that time, funds must be returned no later than January 15, 2027.
2. Funds are to be used for the purpose set forth within your application and narrative submitted on **DATE**.
 - a. If a project was listed in your application as the use for the ARPA funds award, receipts with proof of expenses must be submitted to ensure the project was completed and funds fully expended by December 31, 2026.
 - b. If funds were used to repay or make payments toward a loan that was taken as a result of the impacts of COVID19, please provide proof in the form of loan documents and receipts of payment(s) made towards that loan.
 - c. If the funds were used to replenish a savings account because it was depleted as a result of the impacts of COVID19, please provide proof that the account was depleted during COVID19 related closures and proof that the account was replenished with Lee County ARPA Small Business funds.
3. Prohibition of Discrimination/Harassment: **AGENCY** shall not discriminate or harass any employee, volunteer, or client on the basis of sex, race, creed, religion, color, marital or parental status, age, national origin, political affiliation and/or belief, mental or physical handicap or sexual orientation.
4. The following are Uniform Guidance guidelines set forth by the Federal Government for compliance with recipients of a subaward of federal funds. In this case, Lee County's Federal funds awarded through American Rescue Plan Act-State & Local Fiscal Recovery Funds and offered as an assistance program for Small Business/Tourism/Travel. Definitions used within this section and full details on these requirements can be located at 2 CFR 200.1 and 2 CFR 200.332 or <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200>



**AMERICAN RESCUE PLAN ACT
Funding Award Agreement**

5. Contact information for Lee County ARPA Funding:

Sara Leisner and Patty Rudolphi, Lee County ARPA Coordinators
Lee County State's Attorney's Office
309 South Galena Avenue, Suite 300
Dixon, IL 61021
Phone: (815) 284-5245
Fax: (815) 284-1604
arpa@countyoflee.org

I hereby depose and say that I am an authorized representative of the Agency, that I have read this funding award agreement, that I have personal knowledge of the contents thereof, that the same is true in substance and fact, and that I will comply with all Lee County and Federal requirements contained within this funding award agreement.

Print Name

Signature

Date